



IMS - Planning Officer Role

At a glance...

Assessed Customised Provision

Duration Notes:	4 hours
Delivery Method:	Online
Prerequisites:	A Site / Local / National Incident Management Team workshop is desirable and recommended.

Introduction

This course has been designed to provide participants with greater knowledge of the specific role of Planning Officer, in an Incident Management System.

Overview in brief

To provide participants with greater knowledge of the specific role of Planning Officer, in an Incident Management System, with reference to the Forestry Commission Incident Management System, Defra Generic Plant Health Contingency Plan and other approaches, to provide the knowledge to work effectively as part of a Site, Local or National Incident Management Team for incidents or events.

This is for either internal working or external interoperability and/or coordination with other organisations and the emergency services using JESIP.

The delivery method for this course is either E-Learning or Classroom.

This course is delivered by the Forestry Commission and all enquiries should be sent to fc.training@forestrycommission.gov.uk.

The finer details

The course provides knowledge and assessment on:

- Principles of Incident Management
- Planning Officer
- Civil Contingencies and Multi-Agency Working





- Structure and Management of an Incident
- Shared Situational Awareness and Decision Making
- Creating a Strategy – Setting Aims and Objectives
- Leadership
- Personnel Resilience
- Safety at Incidents
- Levels of Command and Control
- After Action Review and Organisational Learning

Who should attend?

Junior, middle and senior managers in the land management and Plant Health sectors who would work at Site, Local and/or National levels, respectively, who undertake the role of the Planning Officer.

This can be for a wide range of incident types and events including, but not exclusive to; Plant Health, Animal Health, Wildfires, Missing Persons, Pollution, Storms/High Wind damage (including windblow) as well as recreation sites, visitor centres, public engagement, volunteer programmes, festivals and concerts.

What will be covered?

The following is covered:

- What is Incident Management and the core principles as defined in the Incident Management System (IMS)
- Role, Responsibilities and Tasks of the Planning Officer
- Relevant Incident Management processes
- Working with other organisations and responders.
- Working with other functions and roles within the Incident Management Team
- How to develop effective Incident Management Team structures.
- How to improve shared situational awareness and decision making.
- How to develop effective strategic using the aim, objective, tasking and outcomes approach using an Incident Action Plan.
- How to provide effective leadership.





- How to ensure personal resilience.
- How to ensure safety at incidents or events.
- How to effectively use command and control.
- How to be part of an effective After Action Review.

Other areas of interest

[Wildfire Management Plan Module](#)

[Vegetation Fire Operator Module](#)

[Vegetation Fire Foundation Module](#)

[Site Incident Management Team Workshop](#)

[Prescribed Fire Manager Module](#)

[National Incident Management Team Workshop](#)

[Local Incident Management Team Workshop](#)

[IMS - Team, Section and Group Leader Role](#)

[IMS - Subject Matter Advisor Role](#)

[IMS - Safety Officer Role](#)

[IMS - Response and/or Recovery Officer Role](#)

[IMS - Planning Section Role](#)

[IMS - Operator Role](#)

[IMS - Operations Commander Role](#)

[IMS - Observer Role](#)

[IMS - Logistics Officer Role](#)

[IMS - Liaison Officer Role](#)

[IMS - Investigation Officer Role](#)

[IMS - Intelligence Officer Role](#)



[IMS - Incident Controller and Deputy Role](#)

[IMS - Finance Officer Role](#)

[IMS - Duty Officer Role](#)

[IMS - Division and Sector Commander Role](#)

[IMS - Communications Officer Role](#)



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