



IMS - Planning Officer Role

At a glance...

Assessed Customised Provision

Duration Notes:	4 hours
Delivery Method:	E-learning
Prerequisites:	A Site / Local / National Incident Management Team workshop is desirable and recommended.

Introduction

To provide participants with greater knowledge of the specific role of Planning Officer, in an Incident Management System, with reference to the Forestry Commission Incident Management System, Defra Generic Plant Health Contingency Plan and other approaches, to provide the knowledge to work effectively as part of a Site, Local or National Incident Management Team for incidents or events.

Overview in brief

To provide participants with greater knowledge of the specific role of Planning Officer, in an Incident Management System, with reference to the Forestry Commission Incident Management System, Defra Generic Plant Health Contingency Plan and other approaches, to provide the knowledge to work effectively as part of a Site, Local or National Incident Management Team for incidents or events.

This is for either internal working or external interoperability and/or coordination with other organisations and the emergency services using JESIP.

The delivery method for this course is either E-Learning or Classroom.

The finer details

The course provides knowledge and assessment on:

- Principles of Incident Management
- Planning Officer
- Civil Contingencies and Multi-Agency Working





- Structure and Management of an Incident
- Shared Situational Awareness and Decision Making
- Creating a Strategy – Setting Aims and Objectives
- Leadership
- Personnel Resilience
- Safety at Incidents
- Levels of Command and Control
- After Action Review and Organisational Learning

Who should attend?

Junior, middle and senior managers in the land management and Plant Health sectors who would work at Site, Local and/or National levels, respectively, who undertake the role of the Planning Officer.

This can be for a wide range incident types and events including, but not exclusive too; Plant Health, Animal Health, Wildfires, Missing Persons, Pollution, Storms/High Wind damage (including windblow) as well as recreation sites, visitor centres, public engagement, volunteer programmes, festivals and concerts.

What will be covered?

The following is covered:

- What is Incident Management and the core principles as defined in the Incident Management System (IMS)
- Role, Responsibilities and Tasks of the Planning Officer
- Relevant Incident Management processes
- Working with other organisations and responders.
- Working with other functions and roles within the Incident Management Team
- How to develop effective Incident Management Team structures.
- How to improve shared situational awareness and decision making.
- How to develop effective strategic using the aim, objective, tasking and outcomes approach using an Incident Action Plan.
- How to provide effective leadership.



- How to ensure personal resilience.
- How to ensure safety at incidents or events.
- How to effective use command and control.
- How to be part of an effective After Action Review.

