

# Safety Representative in the Workplace



## At a glance...

### Modular customised provision

### Introduction

This programme is designed for existing or aspiring safety representatives who intend to take up the position of safety representative or people seeking to broaden their understanding of health and safety generally.

### Overview in brief

This Safety Representative Training course aims to give participants the necessary skills and knowledge to become an effective and efficient safety representative.

This course has been designed to equip learners with the necessary skills and knowledge to work effectively as a safety representative within their organisation.

On successful completion of the course delegates understand the functions and entitlements of safety representatives and understand accident causation, investigation and prevention principles.

The delegates will also be in a position to carry out and report on safety inspections, explain the main health and safety risks within the work environment.

### The finer details

The programme is divided into 6 sessions delivered in one day for industry and office employees.

The Site Safety Representative for Construction which is specific to this sector is delivered over two days.

The same course is delivered over two days for construction, these sessions cover the required topics as described in the Safety Representatives Resource Book published by the Health and Safety Authority (HSA).

### Who should attend?



Any person who wishes to undertake the role of safety representative in an organisation which can be industrial, office based or in the construction industry.



## What will be covered?

The role and responsibilities of a safety representative

Accidents/Incidents? Near miss/Dangerous Occurrences

A Hierarchy of Compliance

Hazards and risks

A Hierarchy of Control

Risk Matrix

Managing Safety

Investigating Accidents

Information, Sources and the *FACTS*

Safety Culture

